

AAA Surveillance, Inc. | **CLIENT AGREEMENT** | Fax 800-510-7207

This is an agreement between AAA Surveillance, Inc. and _____ hereafter referred to as CLIENT. The parties agree that AAA Surveillance shall provide CLIENT with Private Investigative Services which may result in; typed report, recorded statements, printed documents, photographs, videotape evidence and related materials. CLIENT agrees to pay AAA Surveillance an hourly rate, listed below, plus necessary and reasonable expenses. Submission of this form does not guarantee acceptance of your case. No work will be performed on your case without prior authorization. CLIENT understands that AAA Surveillance investigators must comply with all Federal, State and County laws while conducting the investigation. Investigators are not allowed to trespass in order to gain evidence. AAA Surveillance has the right to refuse any request by CLIENT it deems inappropriate.

SURVEILLANCE is invoiced at \$75 per hour (one investigator) with a 4 hour minimum when surveillance is conducted. There is no minimum when investigator is searching for or documenting the location of a person or vehicle and surveillance is not required. We work to whatever schedule you need and try to be as flexible as possible. Some surveillance situations, like following a vehicle, will require two investigators. The second investigator is provided at a discount; \$50 per hour. The second investigator will discontinue surveillance as soon as it is determined that they are no longer needed.

INVOICING begins when the investigator(s) begin driving to the surveillance location. Invoicing ends when the investigator returns to the office or personal residence. Mileage is invoiced at \$0.65 per mile for travel, per investigator. Sales Tax is invoiced at a rate of 6%, according to Maryland law.

RETAINER / DEPOSIT: A retainer is required prior to any work being performed. The amount of your retainer is flexible and can be adjusted to any amount that makes sense for your situation. A positive balance must be maintained at all times. As investigators work your case, the actual cost will be deducted from the retainer provided. CLIENT will be provided a detailed invoice after each surveillance event. Any retainer money that is not used at the conclusion of your case will be immediately returned. Payments can be made via Personal Check, Money Order, Visa, Master Card, American Express or Paypal. Only the amount of the cleared payment will be applied to your account when using a credit card. Most credit card companies keep between 2% and 3% of the transaction amount.

VERBAL REPORT WITH PHOTOS: Investigators will provide a verbal update as to any activity related to the surveillance activity and email any important photos to you at no additional charge.

FORMAL TYPED COURT REPORT: CLIENT has the option to receive a detailed typed report with photos that is admissible in court. There is a 1-hour charge to account for the investigators time to prepare the report.

DVD COPY OF EVIDENCE: Important video activity, of the person(s) being followed, will be shipped to you on DVD upon request. There is a 1-hour charge to account for the investigators time, plus packaging and shipping cost (\$20). Additional copies ordered at the same time are \$25 each.

ON-CALL INVESTIGATORS can be reserved for your case during any 24-Hour period and will be ready to conduct immediate surveillance. The cost is \$200 per day, per investigator. The investigator will not be scheduled for any other cases knowing that you may need them at a moment's notice.

COURT TESTIMONY is invoiced at \$125 per hour with a 4-hour minimum, per investigator. A deposit is required in advance in order to schedule the investigator(s) for testimony. Forty-eight (48) hours notice is required in the event of a cancellation or your account will be invoiced.

DISCLAIMER: CLIENT will hold AAA Surveillance Inc., harmless for damages, losses and expenses including any attorney or legal fees suffered/incurred in connection with, or arising out of, claims based on investigative efforts and/or results provided. AAA Surveillance Inc., is an independent contractor and shall not be deemed an employee, agent or partner in any manner of CLIENT. Following a vehicle is a high risk event. Investigators may be noticed by the subject or the vehicle may be lost due to traffic situations.

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Client Name:

Client Address:

Phone Number(s):

Email Address:

Preferred Method of contact with investigators? Phone | Email | Text

Can you safely receive **EMAIL** messages on your phone? Yes, all the time | No | Only if my spouse is not around

Can you safely receive **TEXT** messages on your phone? Yes, all the time | No | Only if my spouse is not around

Method of **PAYMENT** for our services? Credit Card | Money Order | Personal Check | PayPal

Client Signature: _____

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Nature of the Investigation (circle any items that apply):

Adultery | Child Custody | Alcohol Abuse | Drug Abuse | Workers Comp | Insurance Fraud

Background Information (explain what has been happening that has caused you to hire an investigator).

Surveillance dates / times that you need your case worked

SUBJECT INFORMATION

(Person that Investigators need to follow)

Name:

Home Address:

Work Address:

Work Schedule:

Vehicle(s) – include make, model and tag number:

Children Names and Ages:

Physical Description – height, weight, facial hair, glasses, age, hair length, hair color, eye color:

PARAMOUR INFORMATION

(This would be the possible girlfriend or boyfriend in an Adultery case)

Name:

Home Address:

Work Address:

Work Schedule:

Vehicle(s) – include make, model and tag number:

Children Names and Ages:

Physical Description – height, weight, facial hair, glasses, age, hair length, hair color, eye color:

IMPORTANT ADDRESSES

Please provide any location, with detailed street address, that investigators may need while working your case. This typically includes restaurants, bars, gym, parents, children, brother, sister or friends that the subject MAY visit on a regular basis.

ADDITIONAL INVESTIGATIVE INFORMATION

This page is provided for you to communicate any other important information that the form did not request.